



# National Board Member Position Description

## Roles and Responsibilities

- Board members are expected to **attend regular meetings** of the Board of Directors, which occur three times annually. A Board member missing two or more consecutive meetings may be asked to resign his or her position to make way for a new member more able to contribute to the functions of the Board.
- Board members are asked to actively **serve on one or more committees** of the Board of Directors, or to serve on a regional Trail Council, or to serve as an Officer of the Board.
- Board members are expected to contribute substantively to the business of the Board, and to prepare in advance for Board meetings.
- Board members are asked to promote the Association and the trail, and to represent the Association at functions and events in their region.
- Board members are asked to make an annual financial contribution according to their means, in addition to annual membership dues, in order to ensure 100% Board participation in the fund raising activities of the NCTA.

## Criteria to Serve

Although potential Board members will not be precluded from serving for failure to meet the criteria below, the NCTA seeks diverse candidates who will contribute significantly to the success of the Association and its mission. **In general**, such candidates will possess **one or more** of the following qualifications:

- Professional skills or expertise, contributing valuable perspective, insight or technical support to the Association.
- The ability to make regular, meaningful financial contributions to the Association.
- A willingness to participate actively and regularly in fund raising efforts.
- A willingness and ability to draw upon a network of associates with the power or financial means to benefit the Association and its programs.
- A willingness to provide leadership and substantial volunteer services to the Association.
- Passion and enthusiasm for the cause.

## Terms, Nomination and Election Process

- Regular terms for Board members last three years. Directors may serve no more than two consecutive terms, after which they may not serve on the Board for at least one year. Vacancies filled by appointment shall not count toward the limit on consecutive terms if the remaining portion of the term is less than two years.
- “At-Large” Directors are **nominated** by the nominating committee of the Board of Directors, while Regional Directors are nominated by the affected regional Trail Council and are expected to serve on their Trail Council as well as the Board itself. Other than this difference in the nominating process, At-Large and Regional Directors are treated alike under this position description.
- Once nominated, Directors are **elected** via the general membership of the Association through a mail ballot.